

Phone: (910) 276-4459 Fax: (910) 277-4363

305 **Cory Satterfield Assistant Superintendent of Human Resources/Athletics**

304 Sara Wilkerson

Administrative Assistant

- Criminal Background Checks
- Substitutes
- Employment Verification
- NCID Administrator
- Student Records
- TeacherMatch

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Miriam Davis

Licensure Specialist

- NC Teachers Contracts
- •CEU's
- Licensure
- Tuition Reimbursement
- •Plan of Study RALC
- · Assists certified staff on maintaining licensure
- Master's for teachers

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Lolita Hargrave

BT Coordinator

- •New Teacher Orientation
- Mentors
- Staff Development
- •BTILE Supervisor

Ellen Forester

Receptionist •Student Transcripts

Feel free to contact staff at their extension, if you have questions relating to their area of expertise.